

Minutes

Community & Health Committee Tuesday, 2nd July, 2019

Attendance

Cllr Poppy (Chair)	Cllr Mrs Fulcher
Cllr Tierney (Vice-Chair)	Cllr Keeble
Cllr S Cloke	Cllr Reed
Cllr Mrs Davies	Cllr Ms Sanders

Apologies

Cllr Mrs Pound

Substitute Present

Cllr Mrs Pearson (substituting for Cllr Mrs Pound)

Also Present

Cllr Naylor
Cllr Aspinell

Officers Present

Kim Anderson	-	Partnership, Leisure and Funding Manager
Phoebe Barnes	-	Interim Financial Controller
Zoey Foakes	-	Governance & Member Support Officer
Elaine Higgins	-	Principal Environmental Health Officer

93. Apologies for Absence

Apologies had been received from Cllr Mrs Pound with Cllr Mrs Pearson substituting.

94. Minutes of the previous meeting

The minutes of the previous Community, Health and Housing Committee on 5th March 2019 were signed as a true record.

95. Committee Terms of Reference

At Annual Council on 15th May 2019, the terms of reference for each committee for the municipal year 2019/2020 were approved.

Cllr Poppy **MOVED** the motion and Cllr Mrs Tierney **SECONDED** the recommendations in the report.

A vote was taken by a show of hands and it was **RESOLVED UNANIMOUSLY**:

1. That the Committee notes the Terms of Reference (Appendix A) of the Community & Health Committee.
2. That any amendments addressed by the Committee are reported to Chief Operating Officer/Corporate and Democratic Services Manager and a report to be taken to appropriate Ordinary Council Meeting for approval.

Reasons for Recommendation

The Council operates a committee system form of governance and is required by law to establish certain committees and has discretion to appoint other committees to facilitate the effective conduct of business under that committee system.

96. Chairs Update Report

Members noted the updates from Officers set out in the Agenda.

Cllr Poppy added that the Outdoor Gym in Warley had been opened and would be officially opened at the 2nd August 2019 Family Fun Day.

Cllr Poppy gave an update on Shenfield Cricket Club that Members and Officers were meeting with the club and in further discussion.

97. Brentwood Health and Wellbeing Board - 'Livewell Brentwood' Update

The report highlighted the health and wellbeing workplan, projects that were delivered during 2018-2019 and the planned projects for 2019-20.

Cllrs Sanders and Davies praised the work from Jo Cory, Public Health Improvement Practitioner, who since starting in the role had been very proactive and made great improvements.

Cllr Poppy **MOVED** the motion and Cllr Mrs Tierney **SECONDED** the recommendations in the report.

A vote was taken by a show of hands and it was **RESOLVED UNANIMOUSLY**:

That Members note the report detailing the work undertaken by Livewell Brentwood, the Health and Well-being Board for Brentwood in 2018-19 and the planned projects for 2019-20.

Reasons for Recommendation

The Health and Wellbeing Workplan needed to reflect the priorities of the strategy, the available health data and the Essex County Council Health and Wellbeing Strategy to ensure the health and wellbeing of Brentwood residents is maintained and improved.

98. Food Service Plan

To consider and note the Food Service Plan for 2019-2020 which set out details of the planned food inspection and other interventions including a review of the year 2018 -2019.

Cllr Mrs Davies congratulated the achievements recognised.

Cllr Poppy **MOVED** the motion and Cllr Mrs Tierney **SECONDED** the recommendations in the report.

A vote was taken by a show of hands and it was **RESOLVED UNANIMOUSLY:**

That the Food Service Plan for 2019-2020 be agreed.

Reasons for Recommendation

The service plan encompassed the requirements of the Food Standards Agency Framework agreement.

99. Larkins Playing Fields

A report to the 5 March 2018 Community Health and Housing Committee (min.ref. 292) and 4 July 2018 Community Health and House Committee (min.ref. 68) considered options for Brentwood Youth Athletic Football Club around their occupation of Larkins Playing Fields. Larkins Playing Fields is designated public open space and has a number of restrictive covenants placed on it as part of the deed of gift when the site was given to the Council by the Larkin family. The Council had drawn a draft partnership agreement (Appendix A) which set out the roles and responsibilities for the club and Brentwood Borough Council. The partnership agreement would also help secure external funding through joint applications to improve the facilities on the site. It was also recommended that the Council prepare and submit a planning application to increase the available car parking on the site.

Members shared views that parking was very important and should be policed by the Club.

Cllr Aspinell requested that the Club would ensure the area was clean after use and should be included in the agreement.

Cllr Poppy **MOVED** the motion and Cllr Mrs Tierney **SECONDED** the recommendations in the report.

A vote was taken by a show of hands and it was **RESOLVED UNANIMOUSLY**:

- 1. That Members agree the draft 5 year partnership agreement between Brentwood Borough Council and Brentwood Youth Athletic Football Club; and for officers to implement the partnership; and that**
- 2. Subject to that agreement, Officers prepare report for submission to Policy Resources and Economic Development Committee setting out the costs, resources and planning application required to complete the extension to the existing car park for Committee's approval.**

Reasons for Recommendation

One of the key recommendations in the Council's Leisure Strategy was the improvement to leisure facilities across the Borough and working in partnership to deliver the expected outcomes from the Strategy. Comments received from Sport England as part of the Local Development Plan consultation, stated that a Leisure Strategy was required that assessed Council owned sports and leisure facilities in order that the Council can continue to work with partners to ensure that appropriate provision was made for the residents of Brentwood. The strategy would not only consider how the Council can provide services, but also how other partners could. The strategy would also use current sports facility evidence to identify strategic priorities to then inform what would be included in the Council's Infrastructure Delivery Plan. Following the feasibility work, the Council would then be able to determine which projects would be funded by the Community Infrastructure Levy (CIL) and those funded by planning obligations.

The Council's Asset Management Strategy 2014/15 also set out the need to obtain maximum income where possible from its asset portfolio.

100. Warley Park Car Park

In 2018 the Council refurbished the Play area in Warley Playing Fields and in 2019 commenced the installment of an outdoor gym on the site. The site was also used by football and rugby teams. The parking opposite the play area had a parking order to restrict it to residents parking only Monday to Friday. It was proposed that a 20-space car park be created on the site which would create parking for the play area, outdoor gym but also supported parking for football and rugby.

Members discussed possible options for the materials used for the parking such as Greencrete and queried the number of spaces. Mrs Anderson had

said that all factors around the car parking were dependent on planning permissions.

Cllr Poppy **MOVED** the motion and Cllr Mrs Tierney **SECONDED** the recommendations in the report.

A vote was taken by a show of hands and it was **RESOLVED UNANIMOUSLY:**

- 1. That Members note the proposal for a 20-space car park on Warley Playing Fields as indicated on the site map (Appendix A); and that**
- 2. Officers prepare a report for submission to Policy, Resources and Economic Development Committee setting out the costs, resources and planning application required to complete the installation of the car park for the Committee's approval.**

Reasons for Recommendation

As part of the delivery of the Leisure Strategy, the Council needed to ensure that there was easy and accessible access to its facilities. The car park would support not only the refurbished play area and new outdoor gym it would also support the needs of the rugby and football clubs that also utilised the site.

101. Urgent Business

There were no items of urgent business to discuss.

Cllr Poppy thanked members and looked forward to a positive

The meeting ended at 7:35pm
